

Advanced mode

- [Introduction](#)
- [Switch editing mode](#)
- [Enhanced navigation](#)
- [Enhanced Position attributes](#)
- [Generate invoice / XML syntax selection](#)

Introduction

The XInvoice standard provides for a large number of features for invoices. However, in most cases only a part of these features is relevant for the invoicing parties. Therefore, by default, the **"Normal" mode** is active which presents a reduced set of invoice features to enable convenient invoice capture. In **"Advanced" mode**, all invoice features of the XInvoice standard are displayed. You can switch between the two modes using the **"Actions"** navigation element.

Only in **"Advanced" mode** you can define individual VAT details and select the output format of the invoice. You can choose between the formats UBL and CEFAC. In **"Normal" mode**, XInvoices are generated in UBL output format.

Switch editing mode

The active mode is displayed next to the invoice number (1). Under **"Actions"** you can switch between the two modes **"Normal"** and **"Advanced"** (2).

The screenshot displays the XInvoice interface. At the top left, the 'INVOICE NUMBER' field shows 'No data saved.' and the 'MODE' dropdown is set to 'STANDARD'. A red arrow labeled '1' points to this 'STANDARD' button. To the right, the 'Actions' menu is open, showing options like 'EXPORT PRE-FILLED INVOICE' and 'SWITCH TO ADVANCED MODE'. A red arrow labeled '2' points to the 'SWITCH TO ADVANCED MODE' option. The main content area shows the 'Invoice overview' section with fields for 'Invoice recipient's address' and 'Invoicing party's address'. The 'Invoice recipient's address' section includes fields for 'Buyer reference', 'Buyer', and 'Street / number'. The 'Invoicing party's address' section includes fields for 'Company name' (Muster GmbH inh. Max Mustermann) and 'Street / number' (Musterstraße 1).

Enhanced navigation

The **"Advanced" mode** extends the navigation with the modules **"Tax representative"** (1) and **"VAT breakdown"** (2).

INVOICE NUMBER:

RN-10203040-00

MODE:

ADVANCED

SAVE

ACTIONS

EXIT INVOICE

INVOICE OVERVIEW

INVOICE RECIPIENT

INVOICING PARTY

TAX REPRESENTATIVE

INVOICE DETAILS

DELIVERY

VAT BREAKDOWN

ITEMS

TOTAL AMOUNTS

PAYMENT METHOD

ATTACHMENTS / REFERENCES

GENERATE INVOICE

Invoice overview

TRANSFER MASTER DATA

1

Invoice recipient's address

Buyer reference	01-011011011011
Buyer	Beispiel GmbH
Street / number	Muster Str. 1
P. O. Box	
Post code	11110
Place	Musterort
State	NRW
Country	DE

2

Go to module Invoice recipient ▶

Invoicing party's address

Company name	Muster GmbH inh. Max Mustermann
Street / number	Musterstraße 1
P. O. Box	11
Post code	11111
Place	Musterstadt
State	NRW
Country	DE

Go to module Invoicing party ▶

Invoice details

Invoice number	RN-10203040-00
Invoice issue date	03/01/2023

Go to module Invoice details ▶

Payment method

Bank transfer SEPA	
IBAN	DE02500105170137075030
Account holder	Max Mustermann
BIC	ING-DIBA

Go to module Payment method ▶

Enhanced Position attributes

In "Advanced" mode, it is possible to specify additional characteristics (1) for positions.

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RN-10203040-00

MODE:

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GENERATE INVOICE

Invoice items

ItemNo.: Pos. 1	Quantity: 10	Unit price (without VAT): 100.00	100.00	Delete
Name: Wasser	VAT %: 19.00	Total (without VAT):	1,000.00	

Details

Item number

Pos. 1

Name

Wasser

Unit

litre

Price per unit (without VAT)

100.00

Discount amount

0.00

Unit price (without VAT) excl. discount

100.00

Quantity

10

Total price incl. allowances and charges (without VAT)

1,000.00

VAT rate

19

Additional information

Account allocation reference

Item number for order

Code for an invoice matter

Product code

Item code of buyer

Unit

litre

Number of units

0

Country

please choose

Line item code

Description

Note

No line item type has been saved.

+ Add line item type

+ ADD ITEM

Generate invoice / XML syntax selection

In **"Advanced" mode**, you can select the desired output format of the XInvoice from the UBL or CEFACCT formats (1). In **"Normal" mode**, XInvoices are generated in UBL output format.

INVOICE NUMBER:
RN-10203040-00

MODE:
ADVANCED



SAVE



ACTIONS



EXIT INVOICE

INVOICE OVERVIEW

INVOICE RECIPIENT

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GENERATE INVOICE

Generate invoice



Please note that the invoice can no longer be changed after generation.

XML syntax of XRechnung to be generated

- ☒ UBL
- ☐ CEFACT



The invoice is created in the actual specification 2.2 of the XRechnung standard, which has been in force since **01/08/2022**. You can also optionally create the invoice in older specifications.

- ☒ specification 2.2 currently valid
- ☐ specification 2.1 valid until the **31/07/2022**
- ☐ specification 2.0 valid until the **31/01/2022**
- ☐ specification 1.2.2 valid until the **31/12/2020**

The generated invoice in XRechnung format can be downloaded and saved to your local system. Afterwards you can then send the invoice by yourself to the document's desired destination.

Invoice number	RN-10203040-00
Invoice issue date	03/01/2023
Buyer	Beispiel GmbH
Street / number	Muster Str. 1
P. O. Box	
Post code	11110
Place	Musterort
State	NRW
Country	DE

SAVE INVOICE LOCALLY